

Final Academic Council Meeting Minutes

DATE: October 12, 2006
TIME: 1:00 to 2:00 pm
PLACE: BOR Conference Room

AGENDA

- 1) Review and Adoption of October 05, 2006 Meeting Minutes with changes
- 2) Review and Adoption of October 12, 2006 Agenda with change
- 3) Old Business
 - a) Course guide reviews:
 - i) Danny Wyatt to chair the academic council
 - ii) NU 107
 - iii) NU 207
 - iv) NU 212
 - v) ED 406
 - vi) MA 132
 - vii) CLEA
 - viii) Offering HE 240 through the SOE
 - ix) Offering DR 120 through the SOE
 - x) Need to change BOR policy and procedure 3008 Academic Council
 - xi) Certificate of Completion/Achievement in Basic Law Enforcement
 - xii) IDP for Criminal Justice
 - xiii) Academic Credit for preparing course guides
 - xiv) ES 102
- 4) New Business
 - a) PE 145 to be changed to CJ 145 course review
 - b) CJ 299 course review
 - c) BI 100 course review
 - d) AR 105 course review
- 5) Other Issues

The dean would like to use this meeting to cover matters for the department chairs, so this will be an addition to all meetings henceforth.
- 6) Schedule of next meeting

Next meeting will be Tuesday, October 17th, at 1:30 in N-5 for the WASC team. Next meeting of the Academic Council for resumption of business will be October 26th at 1:00 in the BOR.
- 7) Announcements: **WASC visit**

“In order to foster a better informed and cohesive college community, NMC faculty, staff and students are welcome to attend.”

Members present: Danny Wyatt- Acting President and Acting Dean of AP&S, AC Chairperson Glenn Keaton –Sciences, Math, Health & Athletics; Felicitas Abraham – Rehabilitation & Human Services; Susan Satur – Counseling Programs & Services; Larry Lee –AC Acting Chairperson, Business; Lynne Curtis – Nursing; Michael Nurmi – Languages & Humanities; Dr. Michael Reber - School of Education; Sam McPhetres – Social Sciences & Fine Arts; Betty Ann P. Cabrera – Recorder

Members absent: Doris Aldan-Atalig – Office of Admissions & Records; Jeanette Villagomez – ALO; ASNMC’s representative;

Others present: Lynda Rowe- SS&FA; Lisa HacsKaylo- IR; Daisy M. Propst- Financial Aid; Colleen Villagomez- Financial Aid; Maria Aguon (Tinian Rep); Becky Sablan-Pres. Sec.

The Academic Council Chair Glenn Keaton called the meeting to order at 1:16 pm.

- 1) Review and Adoption of October 5, 2006, 2006 Meeting Minutes
Changes to minutes: New Business (b) suggestion to cross-list ED/DR
The AC moved, seconded and unanimously approved the October 5, 2006, Meeting Minutes with change.
- 2) Change to the agenda, ---- requested adding under other issues: Dean’s to use this meeting to cover matters for the DC’s
The AC moved, seconded and unanimously approved the October 12, 2006, Agenda with change.
- 3) Old Business
 - a) Course guide reviews:
 - i) Danny Wyatt to chair the academic council
- There was extensive discussion on what needs to be changed in the Policy and Procedure for establishing the Academic Council in order for the Dean of Academic Programs and Services to chair it. Discussion went on for some time, changes to the policy are minor, but need to be approved by the BOR, while changes to the procedure also need to be completed, as they were discussed, and will need to be presented to the BOR for their information. Suggested changes to both the policy and procedure were made and will be presented to the Academic Council at its next meeting.
 - ii) NU 107- **Tabled**
 - iii) NU 207 - **Tabled**
 - iv) NU 212 - **Tabled**
 - v) ED 406- **Tabled**
 - vi) MA 132
- It was noted that this course is not transferable to about 1/3 of the universities and 2/3 of community colleges. To change it to a developmental course would be detrimental to students’ financial aid eligibility. The review was tabled until the next meeting.
 - vii) CLEA
- Because the Dean is still tracking down course guides and the CEUs being offered, this topic is tabled until all information is found and presented. Currently students are enrolled in Tinian in CLEA Academy.
Per Larry- questioned 31 credit hours in a semester.
Per Lynda- Basic Law Enf. Academy Certificate requires 54 credits for 2 semesters and runs 5 days a week from 7:00 to 7:00pm.
 - viii) Offering HE 240 through the SOE

- Offering HE 240 through the School of Education was discussed. It is proposed that HE 240 be cross-listed as HE 240/ED____. Dr. Reber will speak with SOE faculty and represent the topic as cross-listing.

- ix) Offering DR 120 through the SOE was discussed. It is proposed that DR 120 be cross-listed as - DR 120/ED _____. Dr. Reber will speak with SOE faculty and represent the topic as cross-listing.
- x) Need to change BOR policy and procedure 3008 Academic Council
 - See above under 3) Old Business a) Course Guide Review - i)
- xi) Certificate of Completion/Achievement in Basic Law Enforcement
 - PE 145 needs to be reviewed and finalized for change to CJ 145. Ditto for ES 102.
- xii) IDP for Criminal Justice- Tabled until the next meeting when all the course changes have been presented and passed.
- xiii) Academic Credit for preparing course guides
 - Payment for course guide preparation was brought up. The dean had been allowing 1 credit for preparing new courses, not just revising course guides. The payment for new course development needs to be made the semester the course is taught and only made once.
- xiv) ES 102
 - AC approved ES 102 on Oct.5th
 - Per Larry- questioned the use of Red Cross material for the First Responder Course on ES 102
 - Per Lynda- will look into the materials used.

4) New Business

- e) PE 145 to be changed to CJ 145 course review
 - **Tabled** not everyone had the course guide, tabled until everyone has a chance to review the materials.
- f) CJ 299 course review
 - This is an internship; it needs an evaluation section in the course guide.
- g) BI 100 course review
 - was passed as “Stop Out”.
- h) AR 105 course review
 - **Tabled** no action taken as not everyone had seen the course guide.

5) Other Issues

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6) Schedule of next meeting

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8) Announcements: -WASC visit -Go through Standard II

The Academic Council adjourned the meeting at 2:25 pm.

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